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## NOTARY COMPLAINT FORM

Complainant Information (please print clearly)

Your Name: \_\_\_\_\_

Residence Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Business Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Drivers License No.: \_\_\_\_\_

Residence Telephone: \_\_\_\_\_

Personal E-mail: \_\_\_\_\_

Business E-mail: \_\_\_\_\_

Name of Notary Public

in Question: \_\_\_\_\_

The Notary Public Section investigates violations of law surrounding the duties of a notary public and, if warranted, seeks appropriate disciplinary action. This office cannot represent you in either a civil or a criminal matter. Additionally, the administrative law proceedings initiated by this office will have no direct effect upon your rights under civil or criminal law.

You may file a complaint against a notary public by completing this form and sending it, along with the original document(s) you are referring to in the complaint and the written explanation as referred to in item #3. If there is a violation of notary public law that is supported with clear and convincing evidence, this office may proceed with disciplinary action against the commissioned notary public.

Fraud or other criminal acts, such as forgery, embezzlement, or elder abuse, etc., that may have been committed, are matters for local law enforcement authorities or the district attorney's office in the city or district where the alleged fraudulent or unlawful acts occurred. Should there be any question about what is needed, please contact the Notary Administrator at 907-465-3509 or email at [notary@alaska.gov](mailto:notary@alaska.gov)

- 1) Only the person claiming to be harmed by the notarization may file a complaint.
- 2) Attach to this page to the original documents in which the notarial certificate is in question.
- 3) The person filing the complaint needs to explain in writing why they believe the notarization is incorrect and how they were harmed by the act. This will be added with the documents and this page.
- 4) Mail all of the above documents to: Office of the Lieutenant Governor  
Notary Section  
240 Main Street, Room 301  
Juneau, AK 99801

I swear and affirm that all of the information provided on this page and all attached documents are true and correct and that I have not misrepresented them in anyway to the best of my knowledge.

Complainant Signature: \_\_\_\_\_

State of Alaska - Judicial District: \_\_\_\_\_

Subscribed and sworn to before me by, \_\_\_\_\_ (print complainant name),  
on \_\_\_\_\_ (date), at \_\_\_\_\_ (city).

Notary Public's Signature: \_\_\_\_\_

My Commission Expires: \_\_\_\_\_

**COMPLAINANT SIGNATURE MUST BE NOTARIZED**